

**Friends of St Josphe's PTA AGM**  
**THURSDAY 25<sup>TH</sup> MARCH 2021 VIA ZOOM**

**Attendees:**

Donna Durie.....Chair  
Melanie Sanders.....Secretary  
Frank Adom.....Treasurer  
Nicola Elliot.....Comms  
Mrs Fernandes.....Head teacher  
Mrs Gallagher.....Deputy Head teacher  
Dave Navarro.....School Business Manager  
Mrs Manghan.....School Sports Teacher  
Ms Murray.....School Governor / year 1 parent  
Denise.....year 1 parent  
Shanine.....year 1 parent  
Natalie.....reception & year 2 parent  
Ms Agyemang.....reception parent  
Natasha Griffiths.....year 1 parent  
Biniam.....year 1 & 6 parent  
John.....year 2 & 5 parent  
Katherine Freeman.....reception parent  
Anthony McGrath.....year 3 & 6 parent  
Dalene Matthews.....year 4 parent  
Liz Dadson.....year 3 parent  
Angelie.....year 3 parent  
Deshawn  
Michelle  
Carolina  
James  
Ekow Aidoo  
Rita Adams  
Daniel  
Paris

**Apologies:**

Amanda McGrath.....Vice Chair  
Mrs Winters.....Year 6 Teacher  
Topher Winters.....Year 1 parent  
Lisa Fenwick.....Year 4 parent

Donna the Chair welcomed everyone to the meeting and thanked them for giving up their time to attend. It was great to see so many new faces to the group keen to find out what the PTA was and how they could get involved.

All attendees introduced themselves to the group.

### **\*\*Points Discussed This Evening\*\***

\*Donna went through a review of 2020 and what the PTA has done within the year which due to covid was limited and challenging.

Mrs Fernandes acknowledged that despite the challenges the PTA work hard to ensure that there were fun moments throughout the year and that in particular the pencil cases donated to all children when they started in Sept 2020 were very much appreciated. The skipping ropes from Father Christmas were also a huge success. Donna discussed that it is important that we do not try to do too much and that clever planning with the school ensures that everyone is working to the same objectives, therefore not overwhelming everyone with too many activities, especially families who are already juggling lots in their lives.

All attending were informed that they could request a copy of the presentation to read in their own time and also it was agreed that the presentation would go on to the school website for all to view.

\*Finances for 2020/21 were reviewed.

Details of what the PTA has spent and what we have received including the donation from Mr. Harman and the insurance claim money was discussed. Details can be found on the presentation also uploaded on PTA section on the school website.

\*Everyone was informed that the infant storage cupboard flooded because of the new flats next to the school and that the PTA has been paid via an insurance claim because everything was ruined and will need replaced. PTA to regroup to discuss which items will need replaced soon, eg Gazeboes and BBQ.

\*The constitution will be posted via the PTA page on the school website for final approval.

\*The idea of having a mini-PTA was discussed, this will be made up with pupils from the school with the hope of involving more families and building the community spirit and children involvement.

**\*Elections were discussed for committee members.**

The current committee voiced that they are happy to stay in their current roles until the end of the school year when a new team will be elected in September 2021. This was agreed by everyone as should run school year to school year. Natalie and Katherine voiced that they would like to join the current committee so they can be shown the ropes and be actively involved in future events. Everyone welcome and encouraged to think about if they would like to be actively involved and to contact the PTA via their email address.

**FYI existing Committee members are:**

**Donna (Chair) Amanda (Deputy) Mel (Secretary) Frank (Treasurer) Nicola (Comms), Topher (Policy officer), Mrs Winters (Teacher Rep), Denise, Lisa, Shanine (PTA Reps)**

### **\*\*What the School Would Like the PTA To Raise Funds For\*\***

**\*Mrs. Gallagher spoke about a new space which is being created in school for music lessons. The SLT requested the PTA to raise funds for steel pans for the juniors and mini steel pans for the infants as well as money for t-shirts/ties/badges for when performing. This would be approx. £5,000-£6,000.**

**\*\*\*\*\***

**\*The money we can raise from estate agent boards was discussed and we asked if the school could send a reminder out to parents that even if they have filled the form in before it has to be completed again due to GDPR. If we can get 100 parents to have a board then we can raise £1,500.00. Local Estate agent Northwood has committed to 3 x £1500 payments throughout the year so PTA would like to maximise this if at all possible. Everyone encouraged to get families, neighbours to sign up for the estate agent boards.**

**\*\*\*\*\***

### **\*\*\*Upcoming Events that were discussed\*\*\***

**Donna explained that she tries to have regular monthly meetings with Mrs Fernandes to agree PTA activities. At the moment the following have been penciled in as possibilities.**

**\*Family quiz night which will be a free event run by the PTA and led by Topher Winters. We are hoping to have estate agent boards up to advertise this event.**

**\*A virtual zoo run by the PTA and led by Donna Durie, more info to follow on this event.**

**\*Discussed Diversity Week (Oct)**

Mrs Fernandes mentioned the idea of a fashion show to celebrate our school's diversity. PTA to have a think and see if they can do anything to help and liaise with school.

**\*The PTA and school keen to host the first St Joseph's bonfire night on Thursday 4<sup>th</sup> November. This can only go ahead if we have lots of helpers including staff and parents, as it is a big operation/event to run. Amanda McGrath has had an appointment with Phoenix Displays that Mrs. Gallagher attended. Details to follow but feel this could become a yearly event for the PTA calendar.**

**\*Next Year St Joseph's celebrate 150 years.**

More info to follow on how the PTA can support this major anniversary.

**\*\*\*On Going\*\*\***

**\*We are in the process of adding names to the PTA bank account and removing names of parents that have left the school. This has been an ongoing process since last year but then covid happened, so it made it harder to be able to go into a branch to do all of the paperwork. We have done the process online and the bank are taking their time and keep requesting other documents. Hopefully it will not be much longer.**

Donna Durie, Melanie Sanders and Frank Odem will be the named persons on the account.

**\*\*\*Everyone asked if there were any additional points\*\*\***

Natalie a keen cook so may be able to look in to helping create a cookbook. Also, very competent with arts & crafts and very happy to be actively involved in the PTA.

Mary Mangan school PE teacher thanked the PTA and the school community, for their support in Oct when she ran a Marathon around our area. She was extremely grateful for all the support both in cheering her on the day and also for the sponsorship. She is hoping for support again this year when she runs the actual London Marathon in Oct, details to follow. FYI sponsorship raised was for a local Hospice St Christopher's.

All agreed that going forward even when restrictions relax that a zoom meeting may allow for more parents to participate.

Everyone thanked for their time, a newsletter will follow with event details and ongoing PTA information.