



ADDENDUM TO EXISTING COVID-19 RISK ASSESSMENT

8th March 2021 return of all pupils to school

The addendum has been reviewed by our Health and Safety Advisor, Helen Stiles, (CMIOSH-qualified and works for Judicium Consulting) and been shared and discussed with the staff and Mrs Phillips in her capacity as union representative

Health & Safety	
Safety measures in place for staff and pupils to prevent the spread of the virus	<ul style="list-style-type: none"> • Checks to the premises will be done to make sure the school is up to health and safety standards. • Distance markings around the site Signage with reminders around the school. Communication with parents regarding entrance and exit procedures. • Pupils and staff have access to wash points and sanitiser at entry points. • Lidded bins operated by a foot pedal have been provided in key locations to dispose of tissues and any other waste. These will be emptied at the end of the day, or during the day if overloaded. • Disinfectant will be provided in each classroom, staffroom and other areas • Premises operative to sanitise pressure points through the day • Additional first aiders have been trained to add capacity across all key stages. • Additional Fire Marshals trained across the school • Sanitisers • Access to water and soap • Reminder to wash hands for 20 seconds • Wash hands on entry to premises and regularly through the day. • Staff and pupils to remain in their bubbles and should not cross bubbles. • SLT to remain in teaching areas no longer than 15 minutes and limit contact with staff to this time scale.
Minimising people on site:	<ul style="list-style-type: none"> • Only one parent/carer should attend • Parents will be advised of arrangements prior to the 8th March and regularly through school website, letters, texts and emails. • SLT to remind parents not to congregate outside the school • One-way system in place, staggered start and finish times. Parents to keep to time slots • Entrance and exits points have been reviewed in preparation for the 8th March. • Junior children to enter via Junior entrance on Woodend (unaccompanied) • Infant children to enter via Crown Dale entrance adjacent to the infant playground. • Y1 & Y2 unaccompanied EYFS to be accompanied. • EYFS parents exit via Infant entrance on Woodend. • SLT on duty at the gates/playground/around the school. Identified staff to act as marshals • End of the day, parents to pick up from the Junior playground and infant classes. • Parents with children in the infants and juniors, should collect infant children first then juniors.

	<ul style="list-style-type: none"> • Junior Staff to bring siblings out at designated times to avoid parents congregating in the junior playground. • SLT – HT/DHT & SBM will monitor systems are being complied with. • Teachers will be required to monitor their ‘bubbles’ • SLT will be on duty in both schools throughout the day. <p>Visitors</p> <ul style="list-style-type: none"> • School will aim to limit amount of people on site. Visitors will be asked to keep on or put on a face covering when on school premises unless they’re exempt from wearing one. • A supply of spare face coverings will be kept for any staff member or visitor who arrives without one or has one that’s unsafe to wear.
Emergency evacuation	<ul style="list-style-type: none"> • Normal procedures to be followed, classes to line up in designated areas • Additional fire marshals trained. LF/DN/VG to meet with them and allocate new duties • Fire, first aid and emergency procedures will be reviewed and shared with staff • Regular checks of fire doors, fire alarm system and emergency lights to ensure they are fully operational. Emergency fire drills will be carried out as normal with adjustments made to allow for social distancing. • Regular fire drills to be carried out (varying situations) • Children/adults to be clear on assembly points • Visitors to be informed of evacuation procedures
PPE	<ul style="list-style-type: none"> • All staff have access to PPE. They have their own bag of PPE and it will be replenished, as required • Pupils may wear masks if they wish • Parents/carers/visitors on site to wear masks
Staff/pupils who are unwell	<p>Staff who are unwell must go home. If they are unable to, their next of kin will be contacted to support. Staff will need to wait in the isolation room.</p> <p>Any children appearing unwell to be moved to isolation area and parents contacted immediately</p> <p>If a symptomatic person comes into school or develops symptoms while in school, they will be sent home immediately or isolated until they can be picked up.</p> <p>999 will be called if they are seriously ill or injured or their life is at risk.</p> <p>In the case of a pupil who needs to be supervised before being picked up:</p> <ul style="list-style-type: none"> • A window will be opened in the room to allow for fresh air ventilation • If a distance of 2 metres can’t be maintained, supervising staff will wear a fluid-resistant surgical mask • If contact is necessary, supervising staff will also wear disposable gloves and a disposable apron • If there’s a risk of splashing to the eyes, such as from coughing, spitting or vomiting, supervising staff will wear a visor <p>Supervising staff will wash their hands thoroughly for 20 seconds after the pupil has been picked up.</p>

	<p>We will provide home testing kits to parents/carers collecting symptomatic children, and to staff who've developed symptoms at school, if they are unable to get a test elsewhere.</p> <p>Infant school – Area adjacent to the Angel garden. Curtains will be drawn and door opened for ventilation. If the weather is suitable, child/adult may sit in the Angel garden, but Angel garden will be closed off. Toilet to be used will be the disabled toilet adjacent to the office.</p> <p>Junior school - VG/PE office (until the music library has been completed) .</p> <p>Both locations are well ventilated and have access to a toilet which will solely be used by isolating person. Pupil's parents will be instructed to collect the pupil.</p> <p>Staff/pupils being sent home are required to take a PCR test and they will need to self-isolate for 10 days along with their members of the household/or support bubble. The school should communicate requirements with suitable letters and communications when a case/s arise. Correspondence will be letters sent from the DFE</p>
<p>Contact with someone suffering from coronavirus</p>	<p>Everyone will be asked not to come into school if they need to self-isolate under current government guidance. Regular reminders will be given about this.</p> <p>Anyone self-isolating with symptoms will be advised to do so in line with current government guidance, and to access testing and engage with the NHS Test and Trace process.</p> <p>We will speak to the local authority about sourcing a vehicle that would provide appropriate protection for the driver, and we will inform the driver that the pupil is displaying symptoms</p> <p>Parents and staff will be notified if a bubble needs to go home</p> <p>A deep clean will take place in the areas that the symptomatic person has been, and PPE will be disposed of properly.</p> <p>Staff/pupils being sent home are required to take a PCR test and they will need to self-isolate for 10 days along with their members of the household/or support bubble. The school should communicate requirements with suitable letters and communications when a case/s arise. Correspondence will be letters sent from the DFE</p>
<p>Pupils, parents/carers or others travelling abroad</p>	<p>Anyone from the school community who has travelled abroad, will need to ensure they quarantine in line with current government guidance on quarantine and they must not come into school.</p>

Staff – safety guidelines

Staff to

- Maintain social distancing at least 2 metres apart
- No physical contact
- remain in their own class/year group bubbles
- remain in bubbles and not cross bubbles
- reinforce positive behaviour code
- refrain from sharing food
- Staff will wash their hands and surfaces before and after handling pupils' books.
- avoid movement between schools.

Staffroom access restricted in line with Government and NEU guidelines, so staff should remain in dedicated areas allocated as a staffroom. Disinfectant materials will be available in staffrooms so that staff can wipe down their individual areas when they finish.

Meetings to be kept to a minimum in well ventilated and wide spaces to allow for social distancing. Where possible, meetings will be conducted by telephone or using a zoom or Teams for conferencing. This includes meetings with staff, parents/carers, visitors and governors.

Where this isn't possible, meetings will be conducted in a room large enough to allow for social distancing.

Risks assessments will be carried out for pregnant staff and other vulnerable groups and those who are extremely clinically vulnerable and have received a letter from the Government to shield.

Clinically extremely vulnerable staff who have received a shielding letter or been advised to stay at home by their GP/clinician must continue to take medical advice and may work from home if they can and are advised not to come in. This applies even if the staff member has received both doses of the vaccine.

Clinically vulnerable staff will come into school if they can't work from home. If in school, they will closely follow the protective measures outlined in this risk assessment, including:

- Where possible, maintaining 2 metre distance from others
- Avoiding close face-to-face contact and minimising time spent within 1 metre of others

Staff that may be otherwise at increased risk of coronavirus will come into school if they can't work from home. We will consider putting specific protective measures in place.

Staff unwell and not able to work need to notify ELAS and are not expected to work from home.

Judicium support SLT with all H & S and HR issues

Staff that live with someone who's extremely clinically vulnerable, who's clinically vulnerable, or who may be otherwise at increased risk of coronavirus, will come into school if they can't work from home, and will follow good prevention practices.

We will follow the [government guidance for pregnant employees](#). Staff who are pregnant will work from home where possible. Where home working isn't possible, we will carry out risk assessments for staff who are pregnant and remove or manage identified risks where possible.

Pregnant staff will not be required to continue working if this is not supported by the risk assessment and will be offered alternative arrangements (which may include working from home or suspension on normal pay). Staff who

	<p>are 28 weeks pregnant or beyond, or staff who are pregnant with underlying health conditions, will be considered clinically extremely vulnerable and offered further flexibility to work from home in a different capacity</p> <p>Face Masks</p> <p>We recommended that staff and visitors wear face coverings where social distancing between adults isn't possible (e.g., corridors and communal areas)</p> <p>Staff not able to wear a mask for medical reasons, must inform the HT and confirm it in writing. Staff may wear masks during teaching sessions but need to ensure it does not impede teaching and learning.</p> <p>Everyone should be aware that:</p> <ul style="list-style-type: none"> • Disposable face coverings should be disposed of in a covered bin. • Should avoid touching the front of the covering during use or removal. • Wash hands before and after putting on or removing a face covering.
<p>Rapid testing programme (LFD)</p>	<p>Rapid testing programme:</p> <p>We will provide staff with a privacy notice so they can consent to testing.</p> <p>Staff will be offered 2 lateral flow tests per week, for use at home.</p> <p>We will ask them to carefully read the government's guidance on self-administering tests, alongside the instructions in their test kit, to make sure they know how to safely do this.</p> <p>We won't need to see evidence of a negative test result in order to allow staff to attend school.</p> <p>Staff will need to report their results to SLT by 8.00 a.m. on the day of their first duty in school. They will need to do the same for the second test. If it falls at the weekend, they can report results by 1.00 p.m. Staff working full time will be asked to test on the Monday and Thursday and report results.</p> <p>Results will also need to be reported to the Gov.uk website</p> <p>School https://forms.gle/i6uMyTuW9EPvnrVZA</p> <p>You will also need to submit results to Gov.uk using the following link</p> <p>DHSC & PHE https://www.gov.uk/report-covid19-result</p> <p>Any staff members receiving a positive lateral flow test result will be told:</p> <ul style="list-style-type: none"> • To remain at home, take a standard coronavirus (PCR) test and let us know the result (if a home testing kit is available in school, this can be given to them, if they have barriers to accessing testing elsewhere) • That they, and members of their household, should self-isolate in line with the latest government guidance • That they should report their lateral flow test result, either via the test reporting website or by calling 119 <p>As soon as we hear that a staff member has tested positive with a lateral flow test, we will follow the same cleaning measures (laid out above) as if that staff member had been symptomatic while in school.</p> <p>All staff and pupils will continue to follow the measures set out in this risk assessment, even if we're participating in rapid testing. We will keep accurate records of all test results, and only share health records with the relevant people.</p>

	<p>If the school becomes aware that a pupil or a staff member has tested positive for coronavirus and needs advice on next steps, the school will contact the DfE helpline on 0800 046 8687 and select option 1. (If no advice is required, the school will report the case using the DfE's 'online attendance form daily return'). The advice service (or local health protection team, if the call is escalated to them), will carry out a rapid risk assessment to confirm who's been in close contact with the person when infectious.</p> <p>The school will work with the local health protection team to decide if additional action is needed if there are 2 or more confirmed cases within 14 days (previously 10 days).The school will ask all close contacts to self-isolate in line with current government guidance.</p> <p>Any advice given by the team will be followed.</p> <p>To help with identifying staff's and pupils' close contacts, records will be kept of:</p> <ul style="list-style-type: none"> • The pupils and staff in each group • Any close contact that takes place between children and staff in different groups <p>Close contact with an infected person means:</p> <ul style="list-style-type: none"> • Face-to-face contact, including: <ul style="list-style-type: none"> ○ Being coughed on ○ A face-to-face conversation within 1 metre • Being within 1 metre for 1 minute or longer without face-to-face contact • Sexual contact • Being within 2 metres for more than 15 minutes (either as a one-off contact or added up together over one day) <p>Travelling in a small vehicle or a plane</p>
<p>Pupils/contact with pupils</p>	<ul style="list-style-type: none"> • Pupils will remain in their year group bubbles and where ever possible in their classes • Same procedures apply as from the start of the academic year and from the previous lockdown • Year groups will have staggered timetables, start and finish times, break, lunch times, and assemblies, to avoid too many pupils being in one place at the same time. • Movement around the school will be kept to a minimum • Pupils will be supervised to prevent mixing between groups, children to be reminded about the rules <p><u>Preventing the spread of the virus</u></p> <ul style="list-style-type: none"> • Children to frequently wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines, or use alcohol-based hand sanitiser to cover all parts of their hands • Clean their hands on arrival, after breaks, if they change rooms, before and after eating, and after sneezing or coughing • Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored • Be encouraged not to touch their mouth, eyes and nose • Pupils to learn and practise these habits in lessons supported by posters on display around the school • Help will be available for any pupils who have trouble cleaning their hands independently. Young children will be supervised during hand washing. • Use a tissue or elbow to cough or sneeze, and use bins for tissue waste

	<ul style="list-style-type: none"> • Staff to wear masks around the school when not teaching. Staff have the option to wear face masks during teaching sessions but should ensure it does not impede teaching and learning. • Staff to use the middle areas to teach small groups • All classrooms and rooms used are well ventilated – outer doors and classroom windows to be opened. • All doors in classrooms and around the school internally are kept open to aid ventilation. <p>Toilets will be cleaned regularly through the day</p>
<p>Teaching/admin areas/school halls</p>	<p>Areas in use will be well ventilated by:</p> <ul style="list-style-type: none"> • Opening windows • Propping open internal and external doors, where fire safety and safeguarding wouldn't be compromised. Fire doors will not be propped open • Classrooms and teaching areas will be decluttered and there will be a reduction in upholstery and soft furnishings as a Covid control <p>A comfortable temperature will be maintained alongside increased ventilation by:</p> <ul style="list-style-type: none"> • Opening high level windows in preference to low level to reduce draughts • Providing flexibility to allow additional, suitable indoor clothing • Increasing the level of ventilation while spaces are unoccupied (e.g., between classes, during break and lunch, when a room is unused). This means keeping windows slightly open while the room is occupied and opening more widely while unoccupied <p>All shared rooms, such as school halls and dining areas, will be cleaned between each use. Toilet use will be managed to avoid crowding. Support staff to monitor number of children using the toilets</p>
<p><u>External environment</u></p>	<p><u>Infant Playground</u></p> <p>Children to continue using the adventure playground. Equipment will be wiped down as required. All precautions taken in line with Gov.uk guidance</p> <p>Children to sanitise their hands before and after use</p> <p>Limit number of children using the equipment</p> <p>All other H & S procedures to be followed in relation to potential injuries and hazards.</p> <p>Regularly review use and processes in place with staff</p> <p>Outdoor space will be used for exercise and breaks, and for education where possible.</p> <p>EYFS setting: The indoor space used for children in the EYFS will meet the following requirements: 2.3m² per child for children aged 3 to 5 years old</p>
<p>Cleaning & Hygiene</p>	
<p>Availability of hand sanitisers, soap and water The location of lidded bins in classrooms and in other key locations around the site for the disposal of tissues and any other potentially infected waste, their double bagging and emptying.</p>	<p>Infant School - Access to soap and warm water in the classroom and the toilets</p> <p>Junior school - has sinks in the middle area and access to sinks in the toilets.</p> <p>Hand sanitiser placed at the main junior office entrance, one in the upper and lower middle areas in the junior school, in both school kitchens, and in the infant school (accessible by everyone) In addition each room will have its own provision of hand sanitiser and disinfectant spray and wipes.</p> <p>All classrooms/middle areas provided with a lidded bin which will be emptied as required throughout the day.</p>

<p>Classrooms have access to supply of disposable tissues</p>	<p>Additional tissues have been purchased and will be provided for each area that is in use. This will be replenished, as necessary.</p> <p>Additional soap will be provided daily if required when site walk is carried out in the morning.</p>
<p>Cleaning of premises</p> <p>Areas of the school that are used by pupils will be cleaned thoroughly at the end of the day.</p> <p>Shared rooms, such as halls and dining areas, will be cleaned between different groups using them.</p> <p>If a person with coronavirus symptoms comes into school, a deep clean will take place in the areas that the person has been in, following decontamination guidance. These areas will be 'defogged'</p> <p>Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out.</p>	<p>Daily cleaning – A different disinfectant to be used because children are in daily. Anti-allergic chemical</p> <p>Staff will wipe tables down during the day and touch points will be disinfected</p> <p>End of day Level 2 clean – General cleaning</p> <ul style="list-style-type: none"> • Clear rubbish • Clean tables and all work surfaces around the school (classroom first and then common areas, finally toilets) • Clean window sills and skirting boards • Hoover floors • Mop floors • Disinfect touch points <p>Nursery, Infants and Junior School rooms as above</p> <p>Garden Hall</p> <p>As above</p> <p>School Halls – Infants and juniors</p> <ul style="list-style-type: none"> • As above but floors will be swept instead of hoovered and mopped • Floors to be done daily <p>Kitchens</p> <p>Floor to be cleaned and mopped daily</p> <p>ROOMS NOT BE CLEANED BUT HOOVERED AND TOUCH POINTS CLEANED – MIDDLE AREA IN UPPER AND LOWER KEY STAGE 2</p> <p>Deep clean – Weekly on a Friday</p> <p>Stronger chemical to be used to clean, as staff and children will not be in school in addition, there will be a deep clean at the end of the week.</p> <p>Disinfectant wipes have been provided for each classroom to wipe down computer keyboards, together with a disinfectant spray.</p> <p>Disinfectant and cleaning solutions are anti-allergic</p> <p>Classrooms will be provided with cloths/gloves and disinfectant spray.</p> <p>School fogged where bubbles have been sent home</p> <p>Use of 'desanitising' cannisters when required at the end of the day</p> <p>HT/SBM to meet with Cleaning company to ensure cleaning regime continues to be effective</p> <p>Cleaning staff will regularly clean frequently touched surfaces using high quality products. They will clean</p> <ul style="list-style-type: none"> • Banisters • Classroom desks and tables • Bathroom facilities (including taps and flush buttons) • Door and window handles

- Furniture
 - Light switches
 - Desks
- Teaching and support staff will be responsible for cleaning
- Teaching and learning aids
 - Books and games and other classroom-based resources
 - Computer equipment (including keyboards and mouse)
 - Sports equipment
 - Hard toys
 - Outdoor play equipment

Rubbish

- put it in a plastic rubbish bag and tied when full
- place the plastic bag in a second bin bag and tie it
- put it in a suitable and secure place marked for storage for 72 hours
- This waste should be stored safely and securely kept away from children. You should not put your waste in communal waste areas until the waste has been stored for at least 72 hours.
- Storing for 72 hours saves unnecessary waste movements and minimises the risk to waste operatives. This waste does not require a dedicated clinical waste collection in the above circumstances.

Teaching resources

Provision of resources

All pupils will be provided with their own set of resources needed for lessons which will remain in school and only used by that individual

Some physical resources will be available for use by children. This will be disinfected during and at the end of each day.

Pupils and parents/carers will be asked to limit the amount of equipment they bring into school each day to essentials like bags, lunch boxes, hats, coats, books, stationery and mobile phones.

Any resources shared between groups, such as sports, art and science equipment, will be either:

- Cleaned frequently and meticulously, and always between groups using them; or
- Rotated so they can be unused and out of reach for 48 hours (72 hours for plastics) between use by different groups

The same rules will be followed for books and other shared resources that pupils or staff take home. However, unnecessary sharing will be avoided, especially where it doesn't contribute to pupil education and development.

Individual and very frequently used equipment, like pens and pencils, will not be shared.

Safeguarding & First Aid

Catering	<p>Catering staff have been involved and the senior cook has consulted with Relish our school catering advisor. Cooked lunches will be provided for all FSM pupils and any other pupil who requires a school dinner. Children will have their lunch in the school hall.</p> <p>Tables will be wiped down and sanitised between year group sittings.</p> <p>1 dinner supervisor will be allocated to each year group, 1 will remain in the Hall throughout the lunch service and 1 to remain in the playground for the whole of the lunch period. Support staff will cover 30 minutes of lunch support as part of their TA time.</p>
Practical steps to reduce risk	
Arrivals and departures	<p>SLT will undertake this duty with support from staff if required.</p> <p>The new starting and collection point will be reviewed to assess if more staggered times are needed.</p>
Social distancing	<p>Parents will be expected to remain within marked one-way system. SLT to monitor Staff and pupils to social distance and not mix bubbles</p>
Office	<p>The office will not be open to parents. Only essential visitors will be allowed on site</p> <p>The office staff will be based in the Junior school and will monitor people on site.</p> <p>Gates will be closed at agreed times 9.15 a.m. 3.30 p.m.</p>
Essential contract work	<p>Contractors, essential workers are accompanied by a member of staff. They are instructed by the office staff on arrival about using sanitiser before entering the building and are instructed to observe social distancing.</p>
Social distancing at playtimes	<p>Staggered playtimes</p> <p>Classes on either side of the playground</p> <p>No physical contact or engagement</p> <p>Each class will have their own set of staff – Teacher, TA and dinner supervisor</p>
Assemblies and school gatherings	<p>Collective worship will be held in the school hall and only limited to the year group.</p> <p>There will be no mixing of bubbles for collective worship</p>
Travelling to and from school	<p>Staff have to risk assess their own journey to school. These plans are shared with SLT. Where staff are particularly concerned, staff can ask and be provided with PPE to take away from the premises and use for their own journey</p> <p>Staggered starts and finishes can be arranged</p> <p>Everyone will be encouraged to walk, cycle or scoot into school, and asked to avoid taking public transport during peak times if possible.</p> <p>Anyone who needs to take public transport will be referred to government guidance.</p> <ul style="list-style-type: none"> • Follow hygiene rules • Try to keep their distance from passengers where possible
Additional measures taken to minimise the risk of the new strain linked to Covid-19	
Reorganisation of bubbles	<p>Guidance will be shared with staff about any changes to arrangements.</p> <p>All processes and procedures have been in place since the start of the epidemic</p> <p>With the increased risks linked to the new strain of COVID-19 further actions have been taken</p> <p>Staff have access to PCR tests</p> <p>SLT are reviewing staffing to see if Bubbles can be split into classes as opposed to year groups</p>

<p>Remote learning</p>	<p>Children not able to attend school for medical reasons will continue to access Google Classrooms with staff making regular contact. Pupils not able to access digital learning will be supplied with paper copies Google classrooms will continue to be used for homework tasks/interventions to promote parental engagement</p>
<p>Staff support</p>	<p>HT/DHT will be on the gate in the morning and at the end of the day DHT will monitor registration SBM – liaise between the schools at the start and end of the day Staff can contact SLT on their mobile phones. All SLT carry walkie-talkies radios and are contactable at all times. SLT check emails regularly. Staff encouraged to discuss their concerns with SLT Chair of Governors regularly kept informed ELAS offers counselling if required HT in regular contact with the LA, PHE & Diocese. Information shared with all staff HT holds briefing meeting at the start of the day. In her absence a member of SLT will lead briefings Update on any developments either through face to face meetings, emails or zoom Risks assessments carried out for: pregnant staff and other vulnerable groups. Those who are extremely clinically vulnerable are self-isolating and working from home. Staff continue to be provided with fruit daily. Have access to ELAS counselling/support. Staffroom access restricted in line with Government and NEU guidelines. Staff to have lunch in separate staffrooms linked to their year group</p> <p>SLT clear of expectations for Lateral flow testing and implement a clear strategy for rolling out testing HT closely working with LA , PHE & DFE HT attended Diocesan & NAHT meeting for updates. SLT working closely with Judicium to ensure school has correctly addressed all areas of H & S and legal requirements. SLT have access to DFE Primary Portal with up to date information.</p> <p><u>LATERAL FLOW TESTING</u></p> <p>PHE have confirmed that the main purpose of using these tests is to ‘Pick up on asymptomatic staff’ to help reduce risks to everyone.</p> <p>Advice given:</p> <ul style="list-style-type: none"> • To offer it to all staff and share all key information • Tests are optional • Staff who have had Covid-19 now need to test as from February 2021 • Staff are advised to test in the morning before coming to school (accuracy of results is only for a 10 hour window) • Tests to be administered at home and are ONLY FOR SCHOOL STAFF • If staff test positive, they need to stay away from school and book a PCR test.

	<ul style="list-style-type: none"> • Staff testing negative should come to work • If a lateral test is invalid, the test will need to be repeated • Staff need to log their results on the Gov.uk website • Staff also need to inform SLT of results • SLT to keep a register of staff receiving tests • SLT to keep a separate register of test results • Staff to be given the privacy notice information to inform them of how data is stored and use of data received. • 22.1.21 All information emailed to staff together with NHS advice and support • Staff asked to notify SLT via a google form if they are opting in/opting out of the testing • HT available to speak to staff over the weekend and during the week if they have concerns/questions • Testing began the W/C 25.1.21 <p><u>Staff workload</u> SLT will continue to monitor staff workload and meet regularly with them to clarify expectations.</p>
<p>Letting of the premises</p>	<p>All guidelines will be followed. When restrictions are lifted, School will liaise with groups hiring the premises to ensure their RA is thorough and meets all safety guidelines. Letting of the premises tend to be at the weekend and premises are thoroughly cleaned before school is open on the Monday.</p> <p>BASC – Children accessing this will be kept in their year group bubbles and located in different locations. Staff supporting will ensure time limits of 15 minutes are maintained to prevent staff and children having to self isolate. BASC RA to be shared with SLT and agreed</p> <ul style="list-style-type: none"> • This will resume as the provision is necessary to: • Support parents to work • Allow parents to attend education or a support group, or access medical care • Support pupils' wider education and training • Provide support for vulnerable <p>SLT will liaise closely with the Breakfast and afterschool club. Mrs Odewalu will submit a risk assessment outlining measure taken to address safety,</p> <p>SLT to ensure that children are kept in their own bubbles and that staff do not cross bubbles. Possible sites to be used are the Infant and Junior Hall.</p> <p>The Garden Hall is currently being redecorated and reorganised. Access to it will not be available until the 15th March. At that point, the above measures will need to be adhered to.</p>