



5<sup>th</sup> June 2018

Dear Parents/Carers

### **General Data Protection Regulation (GDPR)**

As a school, we hold a lot of information about our pupils and we have always regarded the security of your information as vital and ensured it is treated in accordance with Data Protection legislation. It is important that this information is only passed on when there is a legal requirement to do so, for example, through the School Census or in support of safeguarding children.

You may be aware that a new Europe wide legislation came in to force on the 25<sup>th</sup> May called the General Data Protection Regulation. Whilst we have always treated information we receive with care, the new regulation requires organisations, including schools, to clearly inform anyone whose information we hold about what this information is used for and who it is shared with. Part of this requirement is to provide a statement called a Privacy Notice which explains this information.

A copy of our Privacy Notice for Pupils and our Privacy Notice for Parents/Carers is on our school website at [www.stjosephsfederation.co.uk](http://www.stjosephsfederation.co.uk). If you have any queries on this matter, please email your query to the school office on [office@st-josephs-jun.croydon.sch.uk](mailto:office@st-josephs-jun.croydon.sch.uk) to enable us to respond.

Yours faithfully

Lisa Kelly  
Acting Headteacher

**Acting Headteacher: Mrs Lisa Kelly**

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